

General Privacy Statement

Shannon Academy fully respects your right to privacy and actively seeks to preserve the privacy rights of those who share information with Shannon Academy. Any personal information which you volunteer to Shannon Academy will be treated with the highest standards of security and confidentiality, in accordance with the Data Protection Act 1988, the Data Protection (Amendment) Act, 2003 and the General Data Protection Regulation (GDPR). This statement is not deemed to be a contractual undertaking.

Website Privacy

This Privacy Statement explains the privacy guidelines that Shannon Academy has adopted for its website. This policy relates to website/pages hosted under the shannonacademy.com domain only. Shannon Academy is not responsible for the content or privacy practices of external websites.

Collection and use of your personal information

Shannon Academy does not collect any personal data about you on this website, apart from information which you volunteer (for example by emailing us or by using our online application services). Any information, which you provide in this way, is used only in line with the purpose for which you provided it, and is not made available to any other third parties.

Shannon Academy does not retain any personal information about web visitors on this website without permission, save in cases where the College is required by law to do so, such as the investigation of a criminal offence by the Gardaí, or a breach of Shannon Academy's web-related policies, procedures or guidelines.

Technical details in connection with visits to this website may be logged on Shannon Academy's server for accounting and auditing purposes (e.g. computer IP number). It is the policy of Shannon Academy not to disclose such technical information in respect of individual website visitors to any third-party unless obliged to disclose such information by a rule of law. The technical information will be used only for statistical and other administrative purposes. You should note that technical details, which Shannon Academy cannot associate with any identifiable individual, do not constitute "personal data" for the purposes of the Data Protection Acts 1988 and 2003 and/or GDPR.

Cookies

Cookies may be used by this website to collect non-personal information about how visitors use our website. Cookies may also be used to remember your display preferences (e.g. preferred text size) the next time you visit. We may use cookies as part of Google Analytics, and other web analytics services that enables us to track how visitors use our website. Google Analytics, uses first party cookies. You may refuse the use of cookies by selecting the appropriate settings on your browser.

Most web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies if you prefer. If you choose to decline cookies, you may not be able to fully experience the interactive features of shannonacademy.com.

Temporary session cookies may also be used in some areas to enable specific functionality. Session cookies are deleted once you leave the website. Non-session cookies exist on your computer for 30 days after you have visited but they contain no private or sensitive data (e.g. the cookie that preserves your text magnification is called “fontsize” and only contains the number 1, 2, 3, 4 or 5 depending on the magnification you last selected). Shannon Academy does not use malware, spyware or adware in any form or fashion. Shannon Academy does not gather any personal information without your express permission.

Data Security

Shannon Academy uses every appropriate physical and technical organisational security measures to prevent unauthorised access, alteration or destruction of your personal information. These measures are reviewed regularly. The academy will store all the personal information you provide on our secure servers. However, data transmission over the internet is inherently insecure, and we cannot guarantee the security of data sent over the internet. You are responsible for keeping your password and user details confidential. We will never ask you for your passwords.

Access and Rectification

If you become aware of any inaccuracy in the personal data you have supplied to us, please let us know and we will update our records accordingly. Under the Data Protection Acts 1988 and 2003 and GDPR you have a right to have any inaccurate data held by us rectified free of charge. You can do this by contacting us at the contact point listed below.

Pursuant to the Data Protection Acts 1988 and 2003 and GDPR, you have certain rights to obtain a copy of the data held by you, for a minimal fee. Any such requests should be made in writing (not email) to the Data Compliance Office at the address set out below.

Policy Amendments

We may update this privacy policy from time-to-time by posting a new version on our website. Shannon Academy shall not notify you directly except in special circumstances. You may check the website’s Privacy Policy link to see the latest published policy at any time.

Queries and Concerns

Any queries or concerns you may have about the processing of your personal information on this website should be addressed to:

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St Aloysius College
The Park
Athlone, Co Westmeath
Ireland
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Email: info@shannonacademy.com